



Indian Institute of Materials Management

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CENTRE FOR INTERNAL QUALITY ASSURANCE (CIQA)

The CIQA has been established.

MEMBERS:

1. Mr. Malay C Mazumdar – National President
2. Prof. A K Saihpal - Director
3. Dr. M K Bhardwaj
4. Mr. H K Sharma
5. Mr. JSP Rao

Quality Assurance Mechanism:

The IIMM CIQA Committee proposed the following for quality assurance.

1. Establishment of a Central Internal Quality Assurance (CIQA) to maintain and monitor quality of the teaching-learning process of Distance Education Programmes of IIMM.
2. A Self Learning Material (SLM) preparation team be constituted in each subject to write concerned study materials for the respective subjects in a time bound manner.
3. The SLMs to be supplied to the students in the beginning of each semester.
4. A workshop to be conducted involving the Courses Coordinators to acquaint them with the objectives of DISTANCE Education.
5. The Counsellors will be given orientation training by experienced faculties in the Core and Elective subjects.
6. Personal contact Programmes will be given Online or Offline to the students once during a semester. It will devote 12 to 15 hours for each subject of each semester, 30days after the joining of the students into the course.
7. After two months of the completion of the course, the assignments; subjective type questions and Multiple-Choice Questions in each subject wise basis will be uploaded on the website of IIMM to be answered by the learners.
8. In the second phase the learners will be assessed on the assignments answer with comments from the Academic Counsellors. The doubts of the learners will be clarified by the concerned faculties during that phase.
9. Students' feedback system to be put in place in the form of questionnaire or with email or WhatsApp meant exclusively for the purpose.
10. The student's grievances will be addressed to immediately by the Director, DE.
11. Library of the IIMM - NHQ will remain opened to facilitate the learners for reading, consultation and reference purpose.

CIQA of IIMM will meet in every quarter of the year to review the quality of different programme under ODL mode.