

– Prospectus –

The following pages provide information and guidelines on the courses. If you need further Clarification on any aspect, please refer to help desk.'

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CBD Belapur, Navi Mumbai – 400614
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Email : malay_mazumdar@yahoo.co.in / iimmnhq55@gmail.com

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<p>Mr. Dilip Chenoy Secretary General Federation of Indian Chambers of Commerce & Industry Federation House, Tansen Marg, New Delhi, 110001 Ph. 011 237 387 60, Email:- dilip.chenoy@ficci.com</p>	
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INTERNATIONAL BODIES	
<p>Mr. He Liming President International Federation of Purchasing & Supply Management (IFPSM), UK Mobile +44 7850047499</p>	<p>Mr. Shanker Lal Lead Procurement Specialist WORLD BANK Hindustan Times Building, 18-20, KG Marg, New Delhi-110001 Ph: 011-4924-700</p>
IIMM & OTHER REPRESENTATIVE	
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<p>Dr. C. Subbakrishna Former National President-IIMM No. 477, Krishna, 11th Cross Near Ajji Mane Baby School Girinagar II Phase , Bangalore – 560085 Mobile no.98459 64929 Email: csubbakrishna@yahoo.co</p>	<p>Mr. Suresh Kr. Sharma Former President & Special Invitee, IIMM H No-B-193, Swaran Nagri, Sector-31 (TAU) Opp. J P Golf Course, B/h. Grand Venice, Greater Noida (UP) Mob:9818464359 Email: iimm4delhi@gmail.com</p>

<p>Mr. Lalbhai P Patel Former President & Permanent Invitee to NEC A-37, Maheshwari Society, ISKON Mandir Road, Gotri Road, Vadodara-390 007, Tel:0265-2350234 / 09662019638, Email: lppatel09@yahoo.com</p>	<p>Mr. S K Sharma Former President & Special Invitee to NEC Chief Mentor - Pinnacle Innovative Solutions (PIS), Swastik Vihar, MDC, Panchkula (HR). Mobile : 9815314430, E-mail : srusharma@yahoo.co.in</p>
<p>Mr. P Mahender Kumar Flat # 202, Reliance Avens Bliss Jayabheri Enclave, Gachibowli Hyderabad – 500032 (Telangana State) Cell # : 8008955889/8008033335 Tel (R) : 040-27000917/27004368 Email : mpothana@gmail.com</p>	<p>Mr. V Harish No. 2753, 17th D Cross Banashankar II Stage Bangalore – 560070 Mob: 9845651698 Email: harish.veerabhadraiah@airbus.com</p>
<p>Mr. H M Bhatt 39, Sarvoday Society, Nizampura, Vadodara-390002. 9879365115 jhmbhatt@gmail.com</p>	<p>Mr. K B Walvekar 1st Floor Aditya -II, Beside Deepak Nitrite Ltd, N H No 8 Chani Road, Vadodara 390024 Cell # 993 00 42 473 kwalvekar@gmail.com</p>
<p>Dr. Nikhil Zaveri Provost (Vice-Chancellor) Gujarat State Fertilizers & Chemical Ltd. P. O. Fertilizernagar-391750, Dist. Vadodara, Gujarat, India Tel:- 0265-2242451 Email: Nikhilzaveri@hotmail.com</p>	<p>Mr. Ketan Ramanlal Patel Aaveg, A/8, Yogakshema Society, Near Swaminarayan Temple, Iscon Temple Road, Vadodara 390007 09824155665 / 09925855665 patel.ketan212@gmail.com</p>

PART 1 - ABOUT IIMM

Foreword

The Indian Institute of Materials Management (IIMM) has emerged as an **All India Professional Body in the year 1975** with merger of three professional associations, the National Association of Materials Management, the Materials Management Association of India and the Materials Management Association of Hyderabad and is recognized as a Professional Body by **Indian Society for Technical Education (ISTE) a body under Govt. of India Ministry of HRD**. The institute represents a wide spectrum of professionals engaged in various facets of materials management, through its wide network of **52 branches & 19 chapters** spread over the length & breath of the country. IIMM is dedicated to the profession of materials management through its multifarious activities including various Education Courses, Executive Development programmes, Seminars, Workshops, In-house Training Programmes & Consultancy. To have an effective global interaction on the subject, IIMM is a **Charter Member of International Federation of Purchasing and Supply Management (IFPSM)**, having its registered office at **Bristol, UK** which has 43 country association as its members. The institute has established its Research Centre “Center for Research in Materials Management (CRIMM)” in association with “Techno India University” at Kolkata. The Institute is also registered under the Societies Registration Act (XXI of 1860) and the Bombay Public Trust Act 1950.

IIMM's Objectives

- To secure a wide recognition of and promote the importance of efficient Materials Management in commercial and industrial undertakings.
- To Safeguard and elevate the professional status of individuals engaged in the Materials Management function.
- To constantly impart advanced professional knowledge and thus improve the skills of the Persons engaged in the Materials Management function.
- To propagate and promote among the members strict adherence to IIMM Code of Conduct and Ethics.

IIMM Mission statement

- To promote professional excellence in Material Management towards national prosperity through sustainable development.

National Executive Committee (NEC)

- The activities of IIMM are governed by the NEC (Refer Board of Studies)

Board of Studies

The Educational activities of the Institute are controlled by Board of Studies. The Board consists of eminent academicians, professionals with vast knowledge and experience in various facets of Management. The Board is responsible for all matters related to curriculum planning, educational delivery system, teaching-methodology, assessment procedures, and other matters relating to education.

Educational Activities

The Institute conducts the following educational courses:

- a) Post Graduate Diploma in Materials Management (PGDMM)
- b) Post Graduate Diploma in Supply Chain Management & Logistics (PGDSCM & L)

Reservation Policy in admissions

While admitting students in IIMM Courses, reservations in SC, ST, OBC and PH categories is made as per norms of Government of India as applicable from time to time.

Professional Activities

IIMM organizes the world congress, National Convention & Regional Conferences besides Signature Events. Various Professional Activities are conducted during the National Convention (NATCOM). Few of them are

- Award Distribution for a) Distinguished Membership b) Young Materials Manager c) CEO of the Year d) Meritorious Students Award
- Technical papers are presented by eminent personalities during the convention.
- Buyer – Seller Meet

Consultancy

IIMM provides consultancy services to organisations in both Public and Private sector.

Training programmes

- Training programmes are conducted at All India levels as well as the branches. Executive Development Programmes are conducted at the branch levels on various aspects of Materials Management.
- The technical sessions are conducted with highly qualified and experienced faculty and practicing executives.
- Advanced Materials Management programme is conducted at the All India level.
- National and Regional seminars are conducted at all zones.
- Customised in-house training programmes are conducted as per the requirements of Industries / Organisations.

Publications

- THE MATERIALS MANAGEMENT REVIEW (MMR) Monthly journal of IIMM . All members receive a copy of the MMR, free of cost which is currently edited and printed by chief editor Dr. M. K. Bhardwaj at New Delhi.
- Students should become member of IIMM at the nearest IIMM branch, so that they can continuously enrich their knowledge by attending seminars, symposiums, workshops, factory visits, evening lectures and through monthly Journal-MMR

International Tie-ups

IFPSM

IIMM is a charter member of the International Federation of Purchasing and Supply Management (IFPSM), having registered office at Finland.

ITC, Geneva

IIMM has entered in to an agreement with International Trade center (ITC - WTO/UNCTAD) offering the Modular Learning System on International Purchasing and Supply Management in India.

PART 2 - ABOUT THE EDUCATIONAL COURSES

1. Post Graduate Diploma in Materials Management - PGDMM

Objective

This prestigious professional course aims at preparing students for shouldering key responsibilities in organisations, especially in the areas of Materials Management and related disciplines.

Designed for

- Individuals who are working in Materials Management or related Disciplines and wish to enhance their knowledge and skills in Materials/Supply Chain Management.

Mode of Conduct of Program

The program will be conducted through Distance Mode.

Course Duration

DISTANCE MODE – The course is divided into 4 Semesters spread over 2 years.

Admission Eligibility - Graduate in any discipline

Aptitude Test

Eligible candidates are required to pass an Aptitude Test either online or offline (pen paper) and viva voce. Minimum marks for pass will be 50 % for General category and for SC/ST/women candidates minimum marks for pass will be 45 %
CAT/ MAT/ CMAT/ XAT Scores are valid for Admission

Recognition:

Approval is granted to IIMM (Permanent ID No. 1-3898338621) by AICTE letter dated 30th April, 2019.

Fee Structure

Sr. No	Courses	Registration Fees	Course Fees	Exam Fees / Re-exam Fee	Certification Fees
1	PGDMM	Rs 1000/-	Rs. 16000/- Per Semester	Rs. 3500/- Per Semester	Rs. 1000/-

SELF STUDY PROJECT REPORT

The candidate is required to submit a self-study project report as part of fulfillment of the programme within the course duration of two years.

Course Curriculum - PGDMM	
Semester 1	Semester 3
Management Principles & HRM	Purchase Management
Business Communication	Inventory Management
Business Economics & Accounting	Supply Chain Management
Business Environment	Logistics & Warehousing Management
Business Ethics & CSR	World Class Manufacturing
Semester 2	Semester 4
Business Law	Entrepreneurship
International Trade	Research methodology
Management Information System	Public Procurement
Strategic Management	Emerging Trends in Materials Management
Operations Management	Project report & Viva Voce

Post Graduate Diploma in Supply Chain Management & Logistics - PGDSCM & L

COURSE OBJECTIVE

The objective of the course is to provide contemporary state of art inputs in the area of Supply Chain and Logistics Management. The explosion of Information Technology & the emergence of E-commerce have provided the organizations to feel the importance of Supply Chain & Logistics as a strategic weapon for competing at the market place to provide value added services to customer and at the same time reduce the total cost.

DESIGNED FOR

This is an advanced course designed specifically for the SCM/MM professionals who are engaged / planning to pursue a career in the area of Logistics and Supply Chain Management and related field.

Mode of Conduct of Program : The program will be conducted through Distance Mode.

Course Duration : The course is divided into 4 semesters spread over 2 years.

Admission Eligibility : Academic: Bachelor's Degree in any discipline from any recognized University.

Aptitude Test:

Eligible candidates are required to pass an Aptitude Test either online or offline (pen paper) and viva voce. Minimum marks for pass will be 50 % for General category and for SC/ST/women candidates minimum marks for pass will be 45 %
CAT/ MAT/ CMAT/ XAT Scores are valid for Admission

Recognition : Approval is granted to IIMM (Permanent ID No. 1-3898338621) by AICTE letter dated 30th April, 2019.

Fee Structure

Sr.No	Courses	Registration Fees	Course Fees	Exam Fees / Re-exam Fee	Certification Fees
1	PGDSCM& L	Rs 1000/-	Rs 16000/- Per Semester	Rs 3500/- Per Semester	Rs. 1000/-

SELF STUDY PROJECT REPORT

The candidate is required to submit a self-study project report as part of fulfilment of the programme within the course duration of two years.

Course Curriculum - PGDSCM&L	
Semester 1	Semester 3
Management Principles & HRM	Purchase Management
Business Communication	Inventory Management
Business Economics & Accounting	Supply Chain Management
Business Environment	Logistics & Warehousing Management
Business Ethics & CSR	Packaging & Distribution Management
Semester 2	Semester 4
Business Law	Entrepreneurship
International Trade	Research methodology
Management Information System	Advance SCM&L
Strategic Management	Emerging Trends in SCM&L
Operations Management	Project report & Viva Voce

Part 3 –Other Instructions

Method of Payment : All payments will be made by **D. D. in favour of “IIMM NHQ Collection Account”** payable at **Mumbai** or through **NEFT/RTGS** to the **Bank details** mentioned here.

ICICI Bank,A/C Holder – IIMM NHQ Collection
Account Account No. 015101027881 IFSC Code
ICIC0000151

After NEFT/RTGS, transaction receipt can be transferred through mail.

Note

- Registration Fees, Course fee (first instalment) and Examination fee must be paid at the time of admission.

- Course fee for subsequent semesters should be paid by 15th July and 15th January for the respective sessions.
- Exam/ re-examination fees should be paid by 15th April and 15th October to appear for the June and December examinations respectively.
- Re-examination fees with late fees will be accepted between 15th April and 15th May will be **Rs.800/- per paper**, for June examination and between 15th Oct to 15th Nov for December Examination.
- The fees structure is subject to change from time to time at the discretion of IIMM.
- Late assignment fee @Rs.200/- per paper is to be paid by the students who submit assignments after 30 April/31 October for June/Dec exams, respectively.
- **The fees once paid will not be refunded or adjusted to other courses offered by the Institute for any reason.**

2 Examinations

Courses	Conduct of Exam	Exam Details
PGDMM PGDSCM & L	2nd week of June & December	<ul style="list-style-type: none"> ● The duration of examination will be 3 hours per paper and timings will be 10.00 a.m. to 1.00 p.m. and 2.00 p.m. to 5.00 p.m. ● At present examinations are conducted by way of paper and pen. If IIMM switch over to online examination or E-Examinations system, then the students are required to take online exams. ● If the examinations are cancelled for any reason, beyond the control of the Board of studies, say for example, Civil disturbances, natural calamities etc., students will have to write the examinations along with the next semester examinations. In such case, students are exempted from paying any re-examination fee for the particular paper/ semester.

2A. Announcement of Results

Course	Details
PGDMM / PGDSCM & L	Results will be announced by within 3 months after the exams from NHQ Education wing

4. Study Material

Exhaustive and comprehensive study material will be supplied to students soon after the date of receipt of Module (course & exam) fees. The study material will be sent by **Registered Book Post or Courier** only to the mailing address of the students. If the students are not available at the address given, arrangements have to be made by the students themselves to receive the same at their mailing address. IIMM is not responsible for any loss in transit or non-receipt of study material.

5. Teaching Methodology

Distance Education	<ul style="list-style-type: none">● Study material will be provided for the subjects. In addition students are advised to refer other reference books from libraries for preparing for the examination
PGDMM / PGDSCM & L	<p>Semester wise midterm assignments (subjective or objective - Multi choice questions will be displayed on IIMM website/Circulated to all the students and answer to the same are invariably required to be submitted by the students for evaluation. Assignments will be evaluated and will be given 30% weightage in the subject of the respective semester examinations</p> <p>Online interaction or Contact classes will be provide the student opportunity to interact with senior faculty members. Faculty will clarify or elaborate upon any point on which the student may have doubt. They will also deliberate certain cases with the students related to the subjects</p>

6. Qualifying Marks

Course	Details
PGDMM/PGDSCM & L	<ul style="list-style-type: none">● Theory papers will carry a maximum of 100 marks. (However weightage will be given as 70% for Theory out of 100 marks and 30% marks for assignment)● Project report & Viva Voce (4th sem.) will carry 150 marks

7. a) Project work for PGDMM / PGDSCM& L Distance Education Course students

IIMM NHQ Education Wing will issue Project Guidelines by January or July to the eligible students in the last semester for Project/ work on payment of fees. Rs.800/- late exam fee will be accepted after 15th April/15th October for the semesters ending June/December respectively.

Synopsis: Students are required to prepare the synopsis based on the guidelines and submit the same to IIMM NHQ Education Wing for necessary approval. Synopsis may also be sent through e-mail. It is advisable to submit the synopsis well in advance so that sufficient time will be available for collection of data, analysis and report writing.

The project report completed in all respects must be submitted as follows.

- One copy along with soft copy (CD) to be submitted to IIMM NHQ Education Wing, for evaluation. And one copy to be submitted to IIMM Branch.
- One copy must be retained by the student for his/her record.
- **Last week of May and Last week of November is the last date for submission of Project Reports. Rs.500/- late project submission fees payable after 31st May/30th November for the semester ending June/December respectively.**

Note: Project report once submitted will not be returned to the student for any reason.

b) Viva Voce Exam

Students are required to appear for the Viva Voce exam.

c) Failure to qualify

Students failing in Project / Viva Voce Tests will have to rewrite a fresh Project Report and once again submit the Project report for evaluation.

8. Other / Miscellaneous Terms

a) Modification of Syllabus

IIMM, through its Board of Studies, reserves the right to modify the syllabus at any time.

c) Retention of Answer Papers

The answer papers of students will be retained at the NHQ Education Wing as per the rules.

d) Ranking / Class

The following criteria will determine classes in the examination.

- 70% and above - Passes with distinction
- 60% to 69.99% - Passes with First Class
- 55% to 59.99% - Pass with Second Class
- 50% to 54.99% - Pass
- Less than 50% - Fail
- The above percentage should be obtained in aggregate including Project Report, and Viva Test to qualify for the class.

e) Award of Certificate/Diplomas

- **All students completing the courses successfully, will be awarded PG Diplomas & Mark sheets from NHQ Education Wing. Diplomas are issued quarterly only. Provisional certificate will be provided to students on request to NHQ Education Wing, Mumbai on receipt of Rs.1000/- DD towards certificate fee along with duly filled certificate form.**
- **Issues of Duplicate Diplomas / Mark sheets: Students who have lost/ misplaced Diploma/ Mark sheet may apply in writing citing valid reasons/ explanations for issue of Duplicate. The same is priced at Rs.1000/-**

f) Announcement of Awards

- **IIMM will announce the President's Awards - Gold, Silver and Bronze to meritorious students of the PGDMM and PGDSCM& L courses.**
- **The awards will be given away during the National Convention.**
- **The rank holder's names will be hosted in the IIMM web page.**

g) Library Facilities : IIMM NHQs and branch Libraries are well equipped with latest books, Journal, Magazines etc. **Registered students may use this facility at NHQ and Branches. Students are encouraged to utilize the Library facilities extensively.**

h) Mailing Address : All Students are requested to inform the changes in their Correspondence address when the change takes place. Incorrect address will result in non-delivery of mails, Study Materials etc. IIMM will not be responsible for such loss / non delivery due to change of address without notice.

i) Web site : The students are required to utilize IIMM Website and E-mail for obtaining the clarifications. URL - <http://www.iimm.org>

j) E-Mail & Contact No. : All Students are advised to use the E-mail facility for quick response and must provide their e-mail address and mobile No. in all correspondence. Please periodically update your E-mail address, contact nos. and intimate if any change. IIMM Education E-Mail: iimmedu@iimm.co.in.

k) Issue of Duplicate ID Cards : In case ID card is lost duplicate ID card will be issued on application with valid reasons and fees of Rs.100/-

l) Re-totaling of Answer Sheets : Request for re-totaling of answer sheets should be received within 30 days from the date of declaration of result. Charges for re-totaling of answer sheets per paper are Rs.200/-.

m) Re-evaluation - Rs.500/-

n) Shifting from PGDMM to PGDSCM &L or vice versa are allowable till 30 October (July - December session) and 30 April (January- June session) with a Fee of ₹1,000/-.

o) Additional information about the course completion

Course Completion Period

PGDMM - Correspondence – 4 years from admission

PGDSCM& L - Correspondence – 4 years from admission

Re-registration : Students should complete the course within the Maximum Duration of the programs failing which, students are required to Re-Register themselves by paying Re-Registration charges for Rs 5000/-, which will be valid for another 2 years.

Part 4 - Quick Glance

PROCEDURE FOR APPLYING TO THE COURSES

1. Admission to the courses

a) PGDMM /PGDSCM & L Courses

- Twice a year (i.e., July / January)
- Prospective candidates must submit application (duly filled) along with the necessary enclosures to the nearest IIMM branch by before the due date.
- Applications received after the due date may not be considered.
- Candidates applying for the course, must meet the eligibility criteria mentioned.

b) Aptitude Test

- Aptitude test followed by Viva Voce will generally be held on the 2nd Sunday of July and January each year.

2) Submission of Application forms

- Duly completed application must be accompanied with attested copies of testimonials. ● Educational Certificates - Degree certificate/Marksheets issued by the University.
- Photographs of size 25x32 (mm should be pasted on the form duly signed across), ● one additional stamp size photograph also to be attached for ID card
- Demand Draft of Rs. 400/- favouring IIMM as “Aptitude Charges”

Note: Concession in admission test is given to SC/ST/OBC/PH candidates as per the existing Government norms.

HELP DESK

Please visit our website: www.iimm.org for details of IIMM Courses.

For further enquiry please contact following

1. PGDMM / PGDSCM & L students can contact NHQ/branch office for any clarification / information. The address is given in the prospectus.
2. For Course, Examination Fee, Mid Term Assignments, Marks-sheets, Result status. (By students already enrolled with IIMM). Email:iimmedu@iimm.co.in
3. For Eligibility / Admission / change of admission / Viva query and all related queries by aspiring new students / iimm branches.
Email: nhqde.iimm@gmail.com, iimmedu@iimm.co.in
4. For Project Synopsis approval and Placement. Email : nhqde.iimm@gmail.com
5. For Membership fee / status. Email :members@iimm.co.in
6. For issues with respect to Material Management Review (MMR) IIMM's in-house publication, please contact:Email: iimmdelhimmr@gmail.com

FREQUENTLY ASKED QUESTIONS

	Queries		Reply to Queries
1)	When will I receive my study material	1)	The study material is sent by Regd.Book post or courier to your address upon receipt of Module / Course fees at NHQ, Navi Mumbai
2)	I have appeared June/Dec. examinations when will the results be announced	2)	Within 3 months from the exam date
3)	I have submitted my project, when will I get the intimation to appear for viva examination	3)	Evaluation takes about 4 weeks after submission of Project report. After successful evaluation Viva will be conducted at the branch you belong to.
4)	When will the contact classes be held? Is it compulsory?	4)	Contact the branch you are attached to. It is optional. (30 days prior to commencement of exam)
5)	I have completed the course, when will I get the diploma certificate?	5)	On completion of all theory papers, Project/ reports and viva voce exams, the student may send a convocation form to NHQ. Provisional passing and original mark sheets will be sent within 1 or 2 months and diploma certificate within 6 months
6)	I would like to re-register for the course. Please let me know the details	6)	Re-registration is available only when Maximum duration of the course is lapsed. For further details contact NHQ Education Wing at Navi Mumbai.

STUDENT GRIEVANCE CELL

Student Grievance Cell is established at IIMM, NHQ. For the queries if any please address to IIMM, NHQ via email or Hard Copy.

STUDENTS CHECK LIST

Name:		Roll.No:
Course		
	Particulars	Record
1.	Have I received Admission letter and ID card.	Yes / No
2.	Has the 1st semester study material received by me	Yes / No
3.	Have I received the eligibility letter for the 1st semester.	Yes / No
4.	Course fees paid details (sent to NHQ) Membership fees 1st Semester 2 nd Semester 3rd Semester 4th Semester paid / not paid	DD No. Amt. DD Date Paid / Not Paid
5.	Mid term assignments submitted by due date / with late fee (PGDMM / PGDSCM & L) 1st Semester 2 nd Semester 3rd Semester 4th Semester	Yes / No
6.	Contact Classes intimation	Received/ Not received
7	Examination Eligibility letter & Timetable 1st Semester 2 nd Semester 3rd Semester 4th Semester	Received/ Not received
8	Marks sheets received	Yes / No
9	Project synopsis submitted	Yes / No
10	Project submitted	Yes / No Date :
12	Viva intimation received	Yes / No
13	Diploma Awarded	Have I contacted the branch Yes / No

CALENDAR OF EVENTS

The following Calendar of Event will be followed

PGDMM / PGDSCM & L COURSES			
Sr. No	ACTIVITIES	SEMESTER July-Dec	SEMESTER Jan-Jun
1	Last Date for receipt of course fees	31st July	31st January
2	Last Date for receipt of Exam/re-exams fees	15th October	15th April
3	Last Date for sending for Midterm assignments' (for PGDMM / PGDSCM & L only)	31st October	30th April
4	Contact classes	2nd week of Nov.	2nd week of May
5	Date of commencement of semester exams	2nd Saturday of Dec.	2nd Saturday of June
6	Announcement of Results	15th March	15th September
7	Last date for receiving Re-totaling	15th April	15th October
8	Last date for submission of Project' synopsis	1st week of Sept.	1st week of Mar.
9	Last date of submission of Project	30th Nov.	31st May



All India Council for Technical Education

(A Statutory body under Ministry of HRD, Govt. of India)

Nelson Mandela Marg VasantiKunj, New Delhi-110067

PHONE: 23724151/52/53/54/55/56/57 FAX: 011-23724183 www.aicte-India.org

Date: 30-April-2019

To,

The Principal / Director,
Indian Institute of Materials Management (IIMM),
Maharashtra

Sub: Extension of Approval for the Academic Year 2019-20

Sir/Madam,

In terms of the norms, standards, procedures and conditions prescribed by the Council from time to time, I am directed to convey the approval to

Permanent Id	1-3898338621	Application Id	1-3898338621
Name of the Institution	Indian Institute of Materials Management (IIMM)	Institution Address	Plot No.102 & 104, Sector-15, Institutional Area, CBD, Belapur, Navi Mumbai-400614
Institution Type	Unaided – Private	Region	Western

to conduct following Courses through ODL Mode with the intake indicated below for the academic year 2019-2020.

Sr. No	Level	Specialization	Course Duration in years	Intake Approved 2018-19
1	PG	Post Graduate Diploma in Materials Management (PGDMM)	2	250
2	PG	Post Graduate Diploma in Supply Chain Management & Logistics (PGDSCM&L)	2	550

The Applicant Society/ Trust/ Institution shall send information about commencement of the above courses to AICTE including the number of candidates admitted in each course latest by 30/08/2019.

The Institution shall fulfill the following general conditions:

1. The Institution shall publish details regarding the Institution, courses / programs being conducted, eligibility criteria for admission, academic calendar, fees charged, details of infrastructural facilities, faculty members, mode of examination/ examination Centers and the last date of admission in the form of mandatory disclosure and shall be displayed on the Institution's website. The information shall be revised every year with updated information about all aspects of the Institution and the whole process shall be made in accordance with the same.
2. No capitation fee shall be charged from the students/ guardians of students in any form. If found so, appropriate action, as per the norms of AICTE, shall be initiated against the Institution.
3. In the event of a student / candidate cancelling admission before the last date of admissions, the entire fee collected from the student, after a deduction of the processing fee of not more than Rs. 1000/- (Rupees one thousand only) shall be refunded and returned by the Institution to the student / candidate withdrawing from the program. It would not be permissible for the Institution to retain the School / Institution Leaving Certificates in original to force retention of admitted students and not to charge fees for the remaining period if a student cancels the admission at any point of time.

Page 1 of 3

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PHONE: 23724151/52/53/54/55/56/57 FAX: 011-23724183 www.aicte-india.org

4. The Institution shall constitute an Academic Council/Board to decide on curriculum and examination. The curriculum of the course, the procedure for evaluation / assessment of students shall be in accordance with the Model Curriculum and Examination Reforms prescribed by the AICTE from time to time.
5. The management of the Institution shall not discontinue any course(s) or start any new course(s) or alter intake capacity of seats without the prior approval of the Council.
6. No excess admission shall be made by the Institution over and above the approved intake under any circumstances. In case any excess admission is reported to the Council, appropriate action as per the norms of AICTE shall be initiated against the Institution.
7. The accounts of the Institution should get audited annually by a certified Chartered Accountant by the Institution and shall be open for inspection by the Council or persons authorized by it.
8. If the Institution fails to disclose the information or suppresses and / or misrepresents the information, appropriate action as per the norms of AICTE shall be initiated against the Institution.
9. Institution shall become a member of National Academic Depository (NAD) and shall submit details of certification of all candidates on NAD. This information shall also be shared with AICTE every year.
10. All financial transactions shall be effected only through digital means.
11. The Institution shall establish a grievance redressal committee and shall have an online mechanism to address the grievances of students and stakeholders.
12. AICTE may also conduct inspections with or without notifying the dates to verify specific complaints, to verify adherence to AICTE norms & standards, and to verify any misrepresentation, violation of norms & standards, mal-practices etc.
13. The Institution by virtue of the approval given by Council shall not automatically become claimant to any grant-in-aid from the Central or State Government.
14. The Institution shall take appropriate measures for prevention of ragging in any form, in the light of AICTE regulation "Prevention and Prohibition of Ragging in Technical Institutions, Universities including Deemed to Universities imparting technical education" Regulation 2009 (F.No. 37-3/Legal/AICTE/2009 dated 01/07/2009). In case of failure to prevent the instances of ragging by the Institution, the Council shall take appropriate action as per the norms.

The Management of the Institution shall strictly follow further conditions as may be specified by the Council from time to time. The Council may withdraw the approval, in case it observes any violation of the above conditions and/or non-adherence to the norms and standards prescribed by the Council, mis-representation of facts and submitting factually incorrect information to it.

Prof. Alok Prakash Mittal
Member Secretary, AICTE

Page 2 of 3

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Nelson Mandela Marg VasantKunj, New Delhi-110067
PHONE: 23724151/52/53/54/55/56/57 FAX: 011-23724183 www.aicte-India.org

Copy to:

1. **The Regional Officer,**
All India Council for Technical Education
2nd Floor, Industrial assurance Building,
Veer Nariman Road, Church Gate,
Mumbai-400020
2. **The Principal Secretary (Technical),**
4th floor, Mantralaya, Mumbai
3. **Guard File(AICTE)**

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All India Council for Technical Education

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Nelson Mandela Marg Vasant Kunj, New Delhi-110067

PHONE: 23724151/52/53/54/55/56/57 FAX: 011-23724183 www.aicte-India.org

F.No.

Date: 24-May-2018

To,

The Principal / Director,
Indian Institute of Materials Management (IIMM),
Maharashtra

Sub: Letter of Approval to Standalone Institutions to conduct Courses through ODL Mode- 2018-19 - Corrigendum

Sir/Madam,

Approval is granted to the following Institution with the approval of the Council

Permanent Id	1-3898338621	Application Id	1-3898338621
Name of the Institution	Indian Institute of Materials Management (IIMM)	Institution Address	Plot No.102 & 104, Sector-15, Institutional Area, CBD, Belapur, Navi Mumbai-400614
Institution Type	Unaided – Private	Region	Western

to conduct following Courses through ODL Mode with the intake indicated below for the academic year 2018-2019.

Sr. No	Level	Specialization	Course Duration in years	Intake Approved 2018-19
1	PG	Post Graduate Diploma in Materials Management (PGDMM)	2	250
2	PG	Post Graduate Diploma in Supply Chain Management & Logistics (PGDSCM&L)	2	550

The Applicant Society/ Trust/ Institution shall send information about commencement of the above courses to AICTE including the number of candidates admitted in each course latest by 30/08/2018.

The Institution shall fulfill the following general conditions:

1. The Institution shall publish details regarding the Institution, courses / programs being conducted, eligibility criteria for admission, academic calendar, fees charged, details of infrastructural facilities, faculty members, mode of examination/ examination Centres and the last date of admission in the form of mandatory disclosure and shall be displayed on the Institution's website. The information shall be revised every year with updated information about all aspects of the Institution and the whole process shall be made in accordance with the same.
2. No capitation fee shall be charged from the students/ guardians of students in any form. If found so, appropriate action, as per the norms of AICTE, shall be initiated against the Institution.
3. In the event of a student / candidate cancelling admission before the last date of admissions, the entire fee collected from the student, after a deduction of the processing fee of not more than Rs. 1000/- (Rupees one thousand only) shall be refunded and returned by the Institution to the student / candidate withdrawing from the program. It would not be permissible for the Institution to retain the School / Institution Leaving Certificates in original to force retention of admitted students and not to charge fees for the remaining period if a student cancels the admission at any point of time.

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PHONE: 23724151/52/53/54/55/56/57 FAX: 011-23724183 www.aicte-India.org

4. The Institution shall constitute an Academic Council/Board to decide on curriculum and examination. The curriculum of the course, the procedure for evaluation / assessment of students shall be in accordance with the Model Curriculum and Examination Reforms prescribed by the AICTE from time to time.
5. The management of the Institution shall not discontinue any course(s) or start any new course(s) or alter intake capacity of seats without the prior approval of the Council.
6. No excess admission shall be made by the Institution over and above the approved intake under any circumstances. In case any excess admission is reported to the Council, appropriate action as per the norms of AICTE shall be initiated against the Institution.
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8. If the Institution fails to disclose the information or suppresses and / or misrepresents the information, appropriate action as per the norms of AICTE shall be initiated against the Institution.
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11. The Institution shall establish a grievance redressal committee and shall have an online mechanism to address the grievances of students and stakeholders.
12. AICTE may also conduct inspections with or without notifying the dates to verify specific complaints, to verify adherence to AICTE norms & standards, and to verify any misrepresentation, violation of norms & standards, mal-practices etc.
13. The Institution by virtue of the approval given by Council shall not automatically become claimant to any grant-in-aid from the Central or State Government.
14. The Institution shall take appropriate measures for prevention of ragging in any form, in the light of AICTE regulation "Prevention and Prohibition of Ragging in Technical Institutions, Universities including Deemed to Universities imparting technical education" Regulation 2009 (F.No. 37-3/Legal/AICTE/2009 dated 01/07/2009). In case of failure to prevent the instances of ragging by the Institution, the Council shall take appropriate action as per the norms.

The Management of the Institution shall strictly follow further conditions as may be specified by the Council from time to time. The Council may withdraw the approval, in case it observes any violation of the above conditions and/or non-adherence to the norms and standards prescribed by the Council, mis-representation of facts and submitting factually incorrect information to it.

Prof. Alok Prakash Mittal
Member Secretary, AICTE

Page 2 of 3

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Nelson Mandela Marg Vasant Kunj, New Delhi-110067
PHONE: 23724151/52/53/54/55/56/57 FAX: 011-23724183 www.aicte-India.org

Copy to:

1. **The Regional Officer,**
All India Council for Technical Education
2nd Floor, Industrial assurance Building,
Veer Nariman Road, Church Gate,
Mumbai-400020
2. **The Principal Secretary (Technical),**
4th floor, Mantralaya, Mumbai
3. **Guard File(AICTE)**

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Phone : 011-26131577 - 78, 80
011-29581000
Website : www.aicte-india.org



सत्यमेव जयते

अखिल भारतीय तकनीकी शिक्षा परिषद्

(भारत सरकार का एक सांविधिक निकाय)
(मानव संसाधन विकास मंत्रालय, भारत सरकार)
नेल्सन मंडेला मार्ग, वसंत कुंज, नई दिल्ली-110070

ALL INDIA COUNCIL FOR TECHNICAL EDUCATION

(A Statutory Body of the Govt. of India)
(Ministry of Human Resource Development, Govt. of India)
Nelson Mandela Marg, Vasant Kunj, New Delhi-110070

25.06.2018

To
The Director / Principal,
Indian Institute of Materials Management (IIMM),
Plot No. 102 & 104, Sector-15, Industrial Area,
CBD, Belapur, Navi Mumbai-40614, Maharashtra

**Subject: LOA for Stand Alone Institutes to conduct courses through ODL-Mode A. Y. 2018-19 –
Indian Institute of Materials Management (IIMM), Mumbai, Maharashtra-reg.**


Sir,

This has reference to LOA issued on 15.05.2018 with reference to your application ID no. I-3898338621

With regard to approval granted for conduct of courses through ODL-Mode for A. Y. 2018-19, the following points are conveyed to you for compliance: -

1. Data of enrolled students shall be submitted to AICTE in every six months by August 31 and January 31 respectively.
2. The minimum eligibility criteria of 50% score in graduation is not applicable for programs conducted through Distance Learning Mode.
3. The Jurisdiction for Distance Learning Program will be across the country and across the globe.
4. The certificate issued to students should carry the mode as Distance Education Mode.

Yours faithfully


Advisor-II
(Approval Bureau)

Copy to: -

1. The Regional Officer,
AICTE-Western Regional Office,
2nd Floor, Industrial Assurance Building,
V.N. Road, Opp. Church Gate Rly. Station,
Churchgate, Mumbai – 400020
2. The Principal Secretary
The Secretary,
Tech. & Higher Education Deptt.,
Govt. of Maharashtra, Mantralaya Annexe Building,
Mumbai – 400032



No. DGET-2 (1) / 2003-AP
Government of India
Ministry of Labour
Director General of Employment Training
New Delhi, Dated: October 1,2003

To,
Shri. MK Bhardwaj,
Senior Vice President, IIMM
Veer Sadan, 44239 A/2, 1, Ansari Road,
Darya Ganj, New Delhi - 110002.

Subject: Apprenticeship Training of Graduate, Technician & Technical (Vocational) Apprentices under the Apprentices Act, 1961.

Sir,

I am directed to refer your communication dated 24 th April 2003 addressed to Union Minister of Labour on the above subject & to forward herewith a copy of notification S.O.2492 dated 14th August 2003 published in Management as a subject field in engineering and technology for Graduate & Technician Apprentices under the Apprenticeship Training scheme.

your's faithfully,
Encl. Above

your's faithfully,
(N K Mangal)
(Director of apprenticeship Training)
011-23715008

EXTRACT FROM THE GAZETTEE OF INDIA : PART II, SEC. 3, SUB-SEC. (II)

Appearing on Page No. 6059

Dated 30.8.2003

श्रम मंत्रालय

Ministry of labour

नियोजन और प्रशिक्षण महानिदेशालय

अधिसूचना

नई दिल्ली, १४ अगस्त, २००३

का. आ. २४९२-केन्द्रीय सरकार, शिक्षा अधिनियम, १०६१ (१९६१ का ५२) की धारा २ के खंड (क) द्वारा प्रदत्त शक्तियों का प्रयोग करते हुए और केन्द्रीय शिक्षुता परिषद् से परामर्श करने के पश्चात् उक्त अधिनियम के प्रयोजन के लिए स्नातक और तकनीकी शिक्षुओं के लिए इंजीनियरिंग और प्रौद्योगिकी के क्षेत्र में निम्न लिखित विषय को अभिहित व्यवसाय के रूप में विनिर्दिष्ट करती है, अर्थात् :

१ मैटेरिअल्स मैनेजमेंट

(फा. सं. डी. जी. इ. टी. - २ (१)य २००३ एपी)

एन. लंका, उप सचिव

DIRECTORATE GENERAL OF EMPLOYMENT AND TRAINING
NOTIFICATION

New Delhi, the 14th August, 2003

S.O. 2492 - In exercise of the powers conferred by clause (c) of Section 2 of the Apprentices Act, 1961 (52 of 1961), and after consultation with the Central Apprenticeship Council, the Central Government hereby specifies the following subject field in engineering and technology as designated trade for Graduate and Technician Apprentices for the purpose of the said Act, namely :-

I. Materials Management

(F. No. DGET-2 (1) / 2003-AP
N.LANKA. Dy. Secy.



ISTE

भारतीय तकनीकी शिक्षा संस्था INDIAN SOCIETY FOR TECHNICAL EDUCATION

(Under the Societies' Registration Act XXI of 1860)

RANJIT SINGH

Executive Secretary, ISTE

ISTE/Misc./2008

June 24, 2008

To

Shri M.K. Bhardwaj
Immediate Past President,
Chairman, Govt. Liaisoning Committee
Indian Institute of Materials Management
Veer Sadan : 4239-A/2, 1, Ansari Road
Darya Ganj, New Delhi – 110 002

Sir,

**Sub : List of Professional Societies & Associations inclusion of
Indian Institute of Materials Management – regarding.**

Indian Institute of Materials Management (IIMM) has been included in the list of professional bodies in the ISTE Handbook 2007-2008 published by ISTE as approved by Ministry of Human Resource Development. Now IIMM like other professional bodies as an associate of Indian Society for Technical Education (sponsored Body of Ministry of HRD) is entitled for all the privileges/benefits given to professional bodies by AICTE, UGC, Ministry of HRD & Research Institutions etc.

Thanking you,

Yours faithfully,


(RANJIT SINGH)

SHAHEED JEET SINGH MARG, NEAR KATWARIA SARAI, NEW DELHI-110 016

Phones : 91-11-26513542, 26963431, 26514234, Fax : 91-11-26852421, E-mail : istedhq@vsnl.net, Website : isteonline.in

IIMM BRANCHES & EXAMINATION CENTRES

(IIMM reserves the right to add/change/cancel any examination centre)

- 1 **IIMM Ahmedabad (Exam centre)**
Mr. Anil Patil
Course Co-Ordinator
Indian Institute of Materials Management
C/o. SaRaa Group of Companies,
406,Kalasangar Shopping Hub,
Opp. to Saibaba Temple, Near Sun N Step
Club, Sattadhar Cross Road, Ghatlodia,
Ahmedabad-380 061
Gujarat, INDIA.
Mob.: 9374012684 / 9909996711
E-mail : iimmedu.ahd@gmail.com
- 2 **IIMM Aurangabad (Exam centre)**
Mr. R.D. Jaulkar
Course Co-Ordinator, I I M M
C/o Training & Placement Cell,
JNEC campus, N-6, CIDCO,
Aurangabad- 431003
PH : 0240-2473339/ 09423455983/
9130901884
E-mail: iimmau@rediffmail.com
- 3 **IIMM Alwar (Exam centre)**
Mr. Lalit Raj Meena,
Indian Institute of Materials Management
15, Shopping Centre, Shanti Kunj, Alwar:
301001 (Rajasthan)
Mobile: 09731245655 / 07877745655
Email:iimmalw@gmail.com
- 4 **IIMM Bangalore (Exam centre)**
Mr. M.R. Achyuth Rao Course
Co-Ordinator, I I M M
304,306 & 307, 'A' Wing, III rd Floor,
Mittal Tower, No.6, M.G.Road,
Bangalore - 560001
PH - 080-25327251/2 email:
iimmbg@airtelmail.in mob:
9900862486 / 9972441466
- 5 **IIMM Bhilai (Exam centre)**
Ms. Prabha Nair
Course Co-Ordinator, I I M M
In front of Room No.350 (Purchase), 3rd
Floor, Ispat Bhavan,
Bhilai Steel Plant, Bhilai District
Durg (CG) - 490001 Mob:
9424136282/ 08839863362 Ph :
09407984081 prabhanair@sail-
bhilaisteel.com / ndufare@sail-
bhilaisteel.com
- 6 **IIMM Bilaspur (Exam centre)**
Mr. Aditya Pal Singh
Course Co-Ordinator, I I
M M Office Of
CGM(MM)
South Eastern Coalfields
Limited Bilaspur CG -
495006
Mob- 094255 31806
E-mail: adityapalsecl@gmail.com
- 7 **IIMM Vadodara (Exam centre)**
Mr Rajesh Vasayani
Course Co-Ordinator, I I
M M B-3, Vishal
Chambers,
2nd, Floor, 34 Vishwas Colony,
Behind Alkapuri Shopping
Centre, Alkapuri, Baroda -
390007
Ph- 0265-2359060,
7043959060 Mob:-
09426345612
E-mail : iimmbaroda@gmail.com
- 8 **IIMM Bhopal (Exam centre)**
Dr. Sameer Sharma
Course Co-Ordinator, I I
M M 4/9B, Saket Nagar
Bhopal (MP) - 462024
Mob: 08085856437
E-mail :
sameersharma3@rediffmail.com
- 9 **IIMM Bharuch (Exam centre)**
Mr. Dilip Gosai
Branch Chairman
9/137, Saryu
Apartments, Dahej
Bypass Road,
Opp.: Navjeevan
Society
BHARUCH – 392 011.
Mob: 999 897 5891
Email: dilip.gosai@ril.com
Uday.kulkarni@gacl.co.in

- 10 IIMM Bokaro (Exam centre)**
Mr. Rajeev Ranjan
 Course Co-Ordinator, I I M M AGM
 (Purchase Department) Bokaro Steel
 Plant, Ispat Bhawan, Bokaro Steel City,
 JHARKHAND - 827001 Mob:
 08986873175/08986873151
 rajeevranjanbokarosteel@gmail.com
- 11 IIMM Burnpur (Exam centre)**
Mr. Randeep Dan
 Course Co-Ordinator, I I M M
 Internal Audit Office, ED (Finance) Building
 SAIL-IISCO Steel Plant, Burnpur, Distt-
 Bardhaman, City Asansol, P.O. BURNPUR,
 W.B. - 713325
 Ph: 0341-2240523, Mob: 09434776390
 email: ranadip.dan@sailisp.com,
 sail.isp@gmail.com
- 12 IIMM Chandigarh (Exam centre)**
Dr. A K Saihjpal
 Course Co-Ordinator, I I M M
 M SCO 19-B, 2nd Floor,
 Swastik Vihar, Mansa Devi
 Complex, Sector- 5, (Haryana)
 Panchkula - 134113 Chandigarh
 Mob: 9815566664
 Email : iimmchandigarh2@gmail.com
- 13 IIMM Chennai (Exam centre)**
Mr. T.A.B. Barathi
 Course Co-Ordinator, I I M M
 4TH FLOOR, CHATEAU D'AMPA, 110
 (NEW NO.37) NELSON MANICKAM
 ROAD, AMINJIKARAI, CHENNAI - 600029
 Ph- 044-23742195,2374 2750
 Mob: 9382697668 / 9840994371
 Email: edu@iimmchennai.org
- 14 IIMM Cochin (Exam centre)**
Dr. David Moraise
 Course Co-Ordinator - I I M M
 G.C.D.A. SHOPPING COMPLEX,
 GANDHINAGAR, COCHIN -682020
 Ph- 0484-2203487 / 9400261874
 Email: iimmkochi@bsnl.in
- 15 IIMM Dehradun (Exam centre)**
Mr.Rajender Raj
 Course Co-Ordinator, I I M M
 O. N. G. C. TEL Bhavan, Triple Shed,
 Kaulagarh Road,Dehradun - 248195 Mob.
 No. 0135-2793111/09410397734 email :
 rajenderraj.1238@rediffmail.com
- 16 IIMM Dhanbad (Exam centre)**
Mr. Niraj Kumar
 Course Coordinator, IIMM
 C/O OFFICE OF CGM(MM) BCCL,
 KOYALA BHAWAN, KOYALA
 NAGAR, DHANBAD-
 826005,(JHARKHAND) Tel: 0326-
 2230181
 09470595250 – Mr. N.S.SAINI
 E-mail: nirajkumar.cil@gmail.com
- 17 IIMM Durgapur**
Mr. K N Kailasam
 Course Co-Ordinator, I I M M
 3rd Floor, Admn. Bldg.Durgapur
 Steel Plant, Durgapur -
 Ph - 0343-2574363
 Email: Dgp_Aspmmd@bsnl.in
- 18 IIMM Goa (Exam centre)**
Mr. Gajanan B Palankar,
 “Shree Narayani” H.No. 178,
 17/A Mother Teresa Colony,
 Nr. M E S – College,
 Zuarinagar, Vasco-Da-
 Gama,GOA- 403726
 Mobile No. 9423007106
 Email :gayatrigajanan@hotmail.com
- 19 IIMM Gandhidham (Exam centre)**
Mr. Jay Mehta
 Course Co-Ordinator, I I M M
 Plot No.356, Ward 12-B, Shop
 # 4,5,6 Tagor Road,
 Gandhidham - 370201 Kutch,
 Gujarat
 PH - 7046737857 /
 9925066322 E-mail :
 iimm_gim@rediffmail.com
- 20 IIMM Hosur (Exam centre)**
Shri D. Subramani
 Indian Institute of Materials
 Management Opp: Hosur Bus
 Stand, Bye Pass Road, Above Axis
 Bank, Palaniyappa Building,
 HOSUR-635 109.
 Email ID:- iimmhosur1@gmail.Com
 Mob: 9448018407

- 21 IIMM Hyderabad (Exam centre)**
Mr. Ziauddin,MD
 Course Co-Ordinator, IIMM
 IIIrd Floor, GD Enclave
 4-8-68/A/21, Rangamahar Road,
 Putlibowli, Koti, Hyderabad 500 095
 Telangana State.
 Mobile: 9866246796
 /7483158204 Ph:(040)29558952
 Email: iimm.Hyd1719@gmail.Com
- 22 IIMM Jamshedpur (Exam centre)**
Mr.G D Pandey
 Course Co-Ordinator, I I M M
 Room No. 6, Russi Mody Centre
 for Excellence
 Jubilee Road, JAMSHEDPUR - 831001
 PH - 09798171971/ 9308321421,
 Mr. D.N.Jha 0657- 2223530 (6 pm to 8
 pm) Email:iimm_jsr@yahoo.co.in
- 23 IIMM Hubli**
Mr..R.K.Aherwar
 Course Coordinator, IIMM, Karnataka
 Chamber of Commerce & Industry Bldg,
 Jayachamaraj Nagar,1st Floor, Near Nehru
 Ground, Hubli : 580020
 Mob: 9482779440 (Dr. Gabriel Pillay)
 E-mail : iimm.hubli@gmail.com
- 24 IIMM Jaipur (Exam centre)**
Mr. Dharendra Malhotra
 Course Co-Ordinator
 C/O. Mr.Purushottam Khandelwal 48,
 Mohan Nagar, Gopalpura By Pass, Jaipur -
 (Rajasthan) Mob: 9799299157
 Email: dharendra.m@in.bosch.com,
iimmjaipur1@gmail.com
- 25 IIMM Indore (Exam centre)**
Dr. Avinash S. Desai
 03, Rajmahal Colony Extension
 Manik Bag Road, Behind Six Bunglows
 Indore (MP) - 452007
 Mobile No. 09993102374 Email
 :dr.stmgmt@gmail.com
- 26 IIMM Kanpur**
Mr. Prashant Suri
 Course Co-Ordinator, I I M M C/O.
 IGM Computer Acadamy, Mallick
 Complex, (Basement)
 Near Ramadevi Chauraha,G.T.Road,
 Kanpur - 208007
 Ph - 0512-2401291/9838624848/
 9415134323
 E-mail: prashantsuri@hotmail.com,
 iimmkanpurbranch@gmail.com
- 27 IIMM Kolkata (Exam centre)**
Mr. D.K.Acharya
 Course Co-Ordinator, I I M M 8B,
 Short Street, Kolkata - 700017
 Ph 033- 22904530 (12.30 To 7.00
 Pm) Mrwq. K. Gupta- Admin
 Manager
 Mob: 9830952363/ Tapas:
 9836123999
 E-mail : iimmcal17@gmail.com
- 28 IIMM KGF**
Mr. Juli
Jayapaul AGM
 Purchase
 Indian Institute Of Materials
 Management C/O. BEML Limited,
 BEML Nagar Post, Kolar Gold
 Fields, Karnataka State - 563115
 Tel: 08153-279314/ 09880994684
 Email: eem@beml.co.in
- 29 IIMM Lucknow (Exam centre)**
Mr. P K Bajpai
 Course Co-Ordinator, I I M M
 2nd Floor, Mishra Bhawan, Jurian
 Tola, Lal Kuan, Lucknow - 226 018
 PH- 0522-2638264,
 9415752999 E-mail:
 iimm_lko@rediffmail.com
- 30 IIMM Ludhiana**
Mr. S. K. Arora
 Hon. Gen.Secretary, IIMM
 C/o. Guru Nanak Industrial
 Corporation G.T.Road, Adjacent Hero
 Cycles LUDHIANA - 141010 (PB)
 INDIA
 Ph: 0161-5212258 / 5212267
 Mob: 9878791600 / 9815549987
 Email: iimmldhbr@gmail.com
- 31 IIMM Mangalore**
Course Co-ordinator C/o Mr.
 T. Ramakrishna GM (Matis)
 Kuthethar (PO) Katipalla(Via)
 Mangalore : 575030 DK
 Dist(Karnataka State)
 Ph: 0824-2882202 / 2271239
 Email: ramakrishna@mrplindia.com

- 32 IIMM Mumbai (Exam centre)**
Mr. Ajoy Sarkar
 Course Co-Ordinator, I I M M 2A,
 Arihant Building, 2nd Floor,
 Opp. Anupam Talkies, Goregaon (East)
 Mumbai - 400063
 PH - 022-26863376/4528 /26855645 / 46 E-
 mail: iimmbom@gmail.com
- 33 IIMM Mundra**
Mr. Nitin G Patil
 Indian Institute of Materials Management C/o
 M/s. Kundan Industrial Products & Services,
 Shop No. 6, Golden Arcade, Zero Point, Adani
 Mundra Road Mundra- 370421, Mob:
 09687660068,
 Email; niting.patil@adani.com,
 npatil71@yahoo.co.in
- 34 IIMM Delhi (Exam centre)**
Mr.T G Nandakumar Chairman Education –
 IIMM, U-135, 2nd Floor, Vikas Marg,
 Shakarpur (Near Laxmi Nagar Metro Station,
 Gate No-3) DELHI - 110 092
 Ph: 011-22464969
 email: iimmdeledu@gmail.com
- 35 IIMM Mysore (Exam centre)**
Mr. Mohamed Noorulla K.M.
 Course Co-Ordinator, I I M M
 M/S. Anubhav Udyog, K-64,
 Hootagalli Industrial Area Mysore
 - 570018
 Ph - 0821-4282124 Mob: 09342112303
 E-mail: anubhav_udyog@yahoo.com
- 36 IIMM Nagpur (Exam centre)**
Mr. B K Ghosh
 Course Co-Ordinator, I I M M
 404, Surya Kiran Commercial Complex, 4th
 Floor, Plot No.1,
 Opp. VRCE Bajaj Nagar,
 Nagpur - 440010
 PH - 0712-2229446/ 9423074072 E-
 mail: iimnagpur@gmail.com
- 38 IIMM Nasik (Exam centre)**
Mr. A Mohan Menon Course
 Co-Ordinator, I I M M 1, Parag
 Building, Saptarang Co-Op
 Hsg Society, Patil Lane No.4,
 College Road, Nasik - 422005
 PH - 0253 – 2314206 / 9850730029
 E-mail : iim_nsk@bsnl.in
- 39 IIMM Nalconagar (Exam centre)**
Mr.S N Baghar
 Course Co-Ordinator,
 I I M M Qtr No.C-352,
 Nalconagar, Dist Angul (Orissa) -
 759145 PH - 9437081126
 E-mail : snbaghar@gmail.com
- 40 IIMM Greater Noida
(Exam centre)**
**Mr. Suresh Kumar
 Sharma** House No, B-193
 Swaran Nagari, Opp.J.P.
 Golf Course,
 Gautam Budh Nagar,
 Greater Noida (U.P)-
 201308 Mob:
 09818464359.
 Email: iimmgreno@gmail
 com /
iimm4delhi@gmail.com
- 41 IIMM Pune (Exam centre)**
Mr. S.K.Murthy
 Course Co-Ordinator, I I
 M M Pratibha Towers,
 Plot No. 22,
 Old Pune - Mumbai Road, CTS
 No. 15/2, Above TVS Showroom,
 Wakdewadi, Pune - 411 003,
 Tel:07276010854,
 Mob No: 9404734210 /
 9371065583 Email
 :iimpune1@gmail.com
- 42 IIMM Raebareli (Exam centre)**
Mr.S C Shukla
 Course Co-Ordinator,
 I I M M C-272, INDRA
 NAGAR, AVAS
 VIKAS COLONY,
 RAE BARELY -
 229001
 PH - 09451077744
 Email: iimrbl@yahoo.com
- 43 IIMM Ranchi (Exam centre)**
Mr. R K Jaiswal
 Treasurer - IIMM, C/o.Office of
 The Chief, Material Manager
 (MM)
 Central Coalfields Ltd,Darbhangra
 House , Ranchi – 834001, Ph -
 0651-2365360 E-mail :
rajesh0021@yahoo.com
 Mob: 7362864717 /8987788599

- 44 IIMM Rourkela (Exam centre)**
Mr. Ajay Das
Course Co-Ordinator, I I M M TH-01(West),(Near Mahila Thana) Sec-4, Rourkela, Dist: Sunder Garh, Pin-769002, Mob: 8895501030 / 08260711943 Email: iimm.rourkela@gmail.com
- 45 IIMM Tiruvananthapuram**
Mr. M.P. Ramachandran Course Co-Ordinator, I I M M T.C.9/1447, II Floor,
Future House, Temple Road, Sastha Mangalam P.O. Tiruvananthapuram - 695010 PH - 0471-2724952, Mob: 8086011015 E-mail: iimmtvpm@gmail.com
- 46 IIMM Udaipur (Exam centre)**
Mr. Anupam Luhadia Course Co-Ordinator, I I M M 2nd FLOOR, ABOVE MANOHAR FURNITURE, ASHWINI MARG, UDAIPUR - 313001 PH - 0294- 2411969/ 9829041733 E-mail : iimmudpr@gmail.com
- 47 IIMM Vapi (Exam centre)**
Mr. Rakesh Nandre Course Coordinator- IIMM
C/o. Chips & Bytes, 301, Fortune Mall, Above Vishal Mega Mart, VIA Road, GIDC, Vapi – 396195 Mob: 9879569350 Email: iimmvapi@gmail.com
- 48 IIMM Vallabh Vidyanagr**
Mr. D. Y. Joshi
Chairman, IIMM
C/O Unique Forgings Pvt. Ltd. 601, GIDC Estate, Phase-IV, VALLABH VIDYANAGAR – 388121 E-mail – sec.iimmvun@gmail.com PH - 09879506321/9825008340
- 49 IIMM Vizag (Exam centre)**
Mr. AVR Kumar Hony. Secretary-IIMM
Door No. 39-8-34/5, Sector-8, Murlinagar, Visakhapatnam-530 032 Mob: 9440897694 /9400378374 Email: iimmvizag@gmail.com

11.				
P.G. Degree / P.G. Diploma				
Degree				
Diploma				
10+2				

12.			
Organization	Job Title	Period	
		From	To

13.					
	g				✓
	Newspaper	Website	Friends	Others (Pl. Specify)	

regarding ad

purpose.
I

Committee



Date: _____

Signature of the Candidate

FOR IIMM USE				
Aptitude Test De	Max. Marks	Min. Marks	Marks Obtained	Admitted
● Aptitude Test	100	50		Yes
● Viva Voce	100	50		No
		Signature of Course Coordina		