IMPORTANT POINTS TO BE NOTED BY THE STUDENT:

1. Write your Name, Roll. No. and complete mailing address with Pin Code, Session i.e Jan-June 2019 on the answer sheet (cover note format given below)

2. Submission of assignments is compulsory and marks obtained in assignments carry 30% weightage in the final result.

3. Students are required to secure 50% marks in assignments to pass the examination.

4. Each subject will have one assignment.

5. Assignments must be written by the students in their own good hand writing and one copy of the same be retained with them to avoid inconvenience in the event of misplacement / loss of the same in transit.

6. The answers should be brief to the point and relevant to the questions given in the assignment. Do not reproduce your answers from the study materials sent to you.

7. Problems/queries with regard to assignments, if any, are to be discussed with respective branch/NHQ and during the contact classes.

8. Use only full scape size paper for your answers and all the answer sheets must be tagged / tied firmly with string. (semester wise)

9. Assignments must reach IIMM NHQ Education Wing latest by 10th June, 2019 against Jan-June, 2019 session. No delay will be acceptable.

Note: Written Exams scores without assignments will be invalid, hence students are required to submit assignments in time.
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Q.1. Discuss the essentials of leadership and leadership styles.

Q.2. Write short note on any two:
   a. Employees Appraisal Systems
   b. International HRM
   c. Career Planning
   d. Modern Management Theory

Q.3. (a) Discuss the essentials of planning and decision making.
    (b). Explain the need and various types of training useful for employees.

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PGDMM/PGDSCM & L - 2 years

(Semester 1)

PAPER-3

Business Communication

Q1. (a) Discuss the principles of effective communication,
    (b) Describe the types of listening.

Q2. (a) Discuss the impact of ICT on business communication.
    (b) Explain various types of communication barriers.

Q3. (a) Explain the principles of effective writing.
    (b) ‘Listening is the most important communication skill’ comment.

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PGDMM/PGDSCM & L - 2 years

(semester 1)

PAPER-4

Business Ethics & CSR

Q1. (a) Discuss the various types and sources of business ethics.
    (b) Discuss the ethical leadership.

Q2. (a) Explain the various social responsibilities a business is required to perform.
    (b) Discuss the role of United Nations in achieving sustainable development.

Q3. (a) Discuss the importance of CSR.
    (b) Discuss the impact of corporate culture in business ethics.

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PGDMM/PGDSCM & L - 2 years

(Semester 1)

PAPER- 5

Organizational Behavior

Q1. (a) Discuss importance of HR in organizational behavior.
    (b) Define personality and factors that affect personality.

Q2. (a) Explain the difference between a leader and a manager.
    (b) What are formal and informal groups? State the reasons for forming groups.

Q3. Write short notes on any four:
    (a) Motivational Tools
    (b) Consequences of stress
    (c) Factors influencing perception
    (d) Empowerment of employees
    (e) Conflict Management
    (f) Types of organizational culture

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PGDMM/PGDSCM & L - 2 years

(Semester 1)

PAPER- 6

Business Environment

Will be uploaded shortly.............

Note: Written Exams scores without assignments will be invalid, hence students are required to submit assignments in time.
(Semester 2)

PAPER- 7

Business Law

Will be uploaded shortly.............

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PGDMM/PGDSCM & L - 2years
(Semester - 2)
PAPER- 8
Operations Management

Q1. Explain the objectives and role of operations manager.

Q2. (a) Explain the Master Production Schedule.
    (b) Describe the significance of service processes.

Q3. Write short notes on any two:
    (a) Vehicle Routing Problem
    (b) Capacity Expansion
    (c) Quality Function Deployment
    (d) Difference between Operations Research & Operations Management

Note: Written Exams scores without assignments will be invalid, hence students are required to submit assignments in time.
Q1. Explain the phases in the life cycle of a project.

Q2. (a) Explain the primary steps involved in project planning process.

(b) Explain the difference between CPM and PERT models of project scheduling, with examples.

Q3. Write short notes on any four:

(a) Resource Scheduling
(b) Demand Forecasting
(c) Project Costs
(d) Three Main Types of Project Contracts
(e) Project Controlling
(f) Project Termination
(Semester - 2)

PAPER- 10

Strategic Management

Will be uploaded shortly...........

PGDMM/PGDSCM & L - 2years

Note: Written Exams scores without assignments will be invalid, hence students are required to submit assignments in time.
Q1. (a) Explain the structure of MIS.

(b) Explain the various parts of computer.

Q2. (a) Discuss the growing significance of e-mail communication.

(b) Elaborate on the applications of data mining.

Q3. Write short notes on any four:

(a) Types of Networks
(b) Cloud Computing
(c) Difference between DSS and ESS
(d) Knowledge Management
(e) Strategic Management
(f) Cyber Security
Note: Written Exams scores without assignments will be invalid, hence students are required to submit assignments in time.