



INDIAN INSTITUTE OF MATERIALS MANAGEMENT
Post Graduate Diploma in Materials Management
Graduate Diploma in Materials Management
PAPER No. 1 (New)

June 2016

MANAGEMENT PRINCIPLES AND HUMAN RESOURCES PRACTICES

Date : 11.06.2016

Max. Marks : 100

Time : 2.00 to 5.00 p.m

Duration : 3 Hrs.

Instructions :

1. From Part A – answer all questions (compulsory). Each sub questions carries 1 mark **Total : 32 Marks**
2. From Part B – Answer any 3 questions out of 5 questions. Each question carries 16 marks. **Total : 48 Marks**
3. Part C is a case study (compulsory) with questions. Read the case study carefully and answer the questions **Total: 20 Marks**
4. Please read the instructions given in the answer sheet

PART A

Total 32 marks

(Compulsory . Each sub question carries 1 mark)

Q.1 Please state whether the following statements are “True” or “False”.[Total : 8 Marks]

1. In the Union Budget of February 2015, Central Excise Duty is revised to 12.25%.
2. There is no difference in Management and Administration.
3. Technical Skills are required maximum at the Top Level.
4. Decision making and problem solving are one and the same.
5. Retrenchment means termination by employer of the services of a workman as a punishment.
6. If no parent of workman is alive, paternal grand parent will be termed as Dependent Relative.
7. Any industrial establishment employing 100 or more workmen in a year must form Work Committee.
8. In the Role Culture atmosphere employees are goal oriented.

Q 2. Fill in the blanks .

[Total 8 Marks]

1. Work is done through personal, professional connections in _____organisation
2. _____is power conferred on people to make decisions in the organisation.
3. Strategic decisions are taken by _____Management.
4. An effective Counselor Manager is one who helps his employees to become aware of his own _____ and _____.
5. _____ is exchange of facts, ideas, options, opinions or emotions by two more people.
6. _____ is the first stage in Team Building .

7. If injury is caused to a workman by accident 'arising out of and in the course of his employment' _____ is liable.
8. Due to _____gap listener's ability to accurately hear is affected.

Q 3. Match the following and rewrite

[Total 8 marks]

	A		B
1.	Virtual Team	a.	Middle Management
2.	Power Culture	b.	Training
3.	Managerial decisions	c.	Role Culture
4.	Self Actualisation	d.	Goal oriented
5.	Bureaucracy	e.	Army
6.	Job Rotation	f.	Line function
7.	Salesman	g.	Motivation
8.	Task culture	h.	Technology oriented

Q 4. Expand the following

[Total 8 Marks]

- a) SMT b) SEZ c) IFPSM d) BIS
- e) UNO f) MBO g) MJD h) RDM

PART B

Answer any 3 out of 5. (Each question carries 16 marks) [Total 48 marks]

Q 5.a) How you will motivate your Team Members ?

b) Is Management a Profession ? How it is different from it ?

Q 6. a) How you will ensure scientific decision making in your regular work?

b) If you want to be successful, which Leadership Style you will adopt ? Why ?

Q 7. a) How you will select Right Candidate for Right Position ?

b) What measures you will suggest to prevent environmental pollution by companies. ?

Q 8. a) What are functions of Trade Union ?.

b) How you will implement Effective Communication in your department.?

Q. 9 Write short notes any FOUR.(4 x 4 = 16 marks)

- a) Employee Retention
- b) Types of Control
- c) Delegation
- d) MBO
- e) Training Methods

Q. 10

PART C (Compulsory) [Total 20 Marks]

Profit . Com is a new Ecommerce company started by Ms Ding Dong Du. She is very ambitious and up beat about Indian economy. Looking at the success of E commerce Companies in India she has big plans. She would like to attract the best talent and project the company as most consumer friendly, quality conscious and modern. She has selected you as H R Head. Following assignments are given to you.

Q. 1. Prepare Objectives of the Company.

Q. 2. How you will bring change in attitude of the employees to comply with the objectives
Of the company?

Q. 3. Prepare action plan to make employees Professional.

Q. 4. What measures you will take to improve Life Quality Index ?
