

भारतीय सामग्री प्रबंधन संस्थान Indian Institute of Materials Management



LALIT RAJ MEENA
(NATIONAL PRESIDENT)



IIMM/CIQA/2024-25
Date: 1st January 2024

CENTRE FOR INTERNAL QUALITY ASSURANCE (CIQA) (Jan. 2024 – Dec. 25)

Centre for Internal Quality Assurance (CIQA) has been established for a duration of two years i.e. **Jan 2024 - Dec 25**.

Following are the Members:

1. **Mr. Lalit Raj Meena, Professor of Practice, CEO, Aravali Supply Chain Solutions – Director**
2. **Mr. P M Bidappa, Sr. Vice President – Member**
3. **Mr. R K Rastogi, NS&T – Member**
4. **Dr. Suresh Kumar, Academician – Member**
5. **Mr. S Gadgil, IIMM – Member**

The CIQA propose the following

- To maintain and monitor quality of the Teaching-learning process of Distance Education programs of IIMM
- To constitute a team “Self-Learning Material Team” so as to write or assist the authors in writing the contents for the concerned subject in a time bound manner.
- Monitor and suggest “Self-learning Material Team” in preparation of Self Learning Material for each subject
- To conduct a workshop for course coordinators to acquaint them with the modalities and objectives of Distance Education.
- The counsellors will be given orientation training by experienced faculties in the core and elective subjects.
- After two months of the completion of the course, the assignments will be uploaded on the website of the Institute so as to make it convenient for students to download and write the assignments.
- In the second phase, the learners will be assessed on the basis of assignments written by them by Academic Counsellor. The doubts of the learners will be clarified by the concerned faculty during that phase.
- Learner’s feedback system to be put in place in the form of questionnaire to and be uploaded on IIMM Website.
- The grievances expressed by learner will be addressed by the Chairperson of the CIQA.



NATIONAL HEADQUARTER

INDIAN INSTITUTE OF MATERIALS MANAGEMENT

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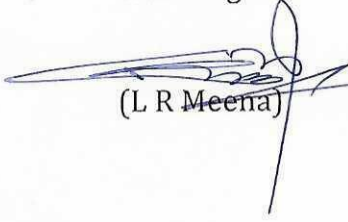
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- IIMM NHQ library will remain open to facilitate all learners for reading, consultation and reference purpose.

CIQA of IIMM will meet regularly to review the quality of different programs under ODL mode.

With Regards



(L R Meena)



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