MANDATORY DISCLOSURES

AS PER AICTE NORMS 2024-25 Appendix:

Mandatory Disclosure Updated on 31st December 2023

Sr. No	Particulars	Information
1	**Name of the Institute**	Indian Institute of Materials Management
2	**Address and address of the Trust/Society /Company and the Trustees**	Plot Nos. 102 & 104 Institutional Area Sector-15, C B D Belapur, Navi Mumbai - 400 614
	Telephone Nos.	022-27571022
	Fax No. with std code	022-27565741
	E-mail ID	education@iimm.org, iimmedu@iimm.co.in
	Website	www.iimm.org
3.	Name and address of the Principal/Director	Mr . Lalit Raj Meena , NP
	Address	Indian Institute of Materials Management Plot Nos. 102 & 104 Institutional Area Sector-15, C B D Belapur, Navi Mumbai - 400 614
	Phone number with STD Code	022-27571022
	Fax No. with std code	022-27565741
	Email id	education.NHQDelhi@iimm.org
	Highest Degree	**M.A., PGDMM**
	Field of Specialization	Materials Management and Supply Chain Management & Logistics
4	Name of the Affiliating University	NA being standalone institute

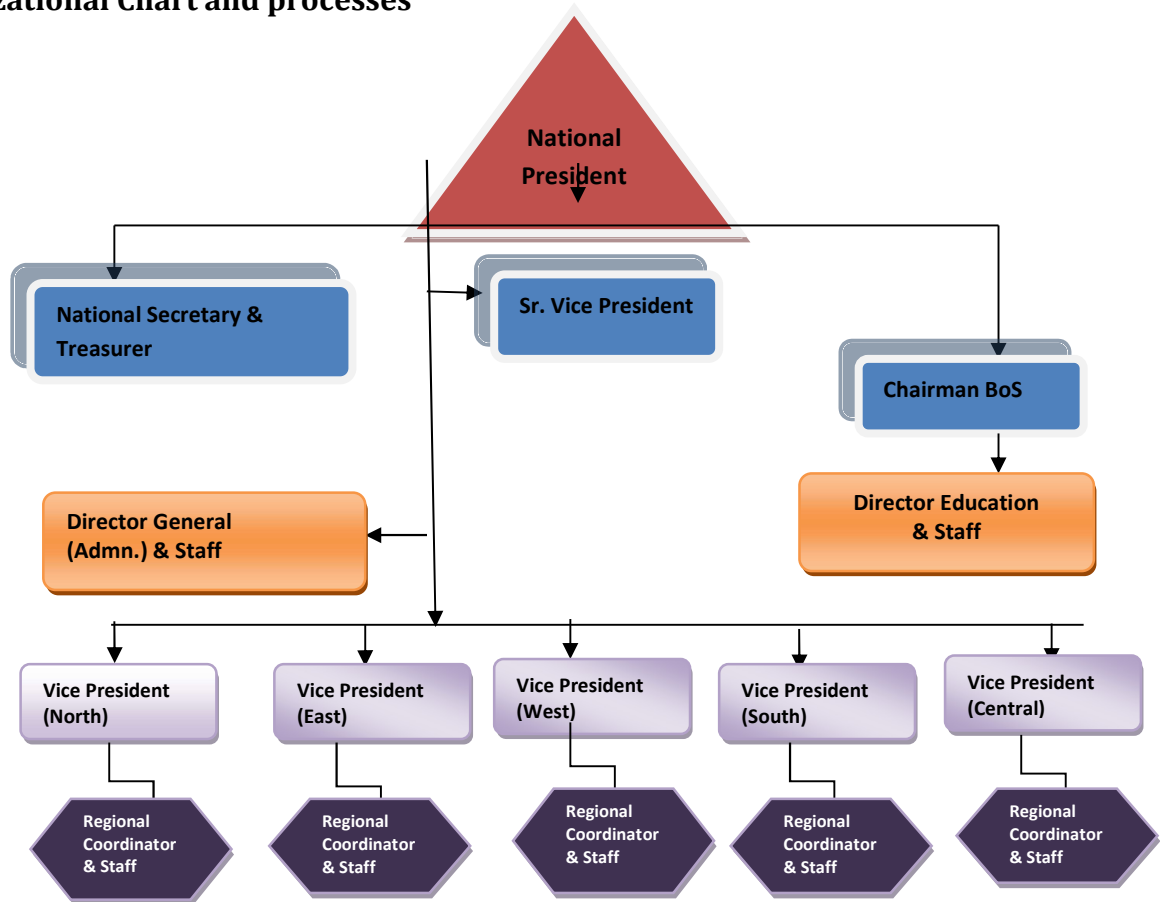## 5. Governance: National Office Bearers for the year 2024-25

Mr. Lalit Raj Meena	National President& Chairman Board of Studies
Mr. P M Biddappa	Sr. Vice President
Mr. Rakesh Kumar Rastogi	National Secretary/Treasurer
Mr. Gopi Krishna Agnihotri	Vice President (North)
Mr. Rana Das	Vice President (East)
Mr. Pankaj Panchbhai	Vice President (West)
Mr. Roby T A	Vice President (South)
Mr. Sukumar Adhikari	Vice President (Central)
Mr. H.K. Sharma	Immediate Past President
Frequency of Governing Body Meeting and Date of last Meeting	Every three months and as & when required

Academic Advisory Body: Board of Studies

S.no.	Name	Institute
	IIMM NEC	
1	Mr. Lalit Raj Meena	NP, IIMM
2	Mr. P M Biddappa	Sr. VP, IIMM
3	Mr. Rakesh Kumar Rastogi	NS&T, IIMM
4	Mr. Gopi Krishna Agnihotri	VP, North, IIMM
5	Mr. Rana Das	VP, East, IIMM
6	Mr. Pankaj Panchbhai	VP, West, IIMM
7	Mr. Roby T A	VP, South, IIMM
8	Mr. Sukumar Adhikari	VP, Central, IIMM
	Co-chairman BOS	
9	Dr. Suresh Kumar Sharma	Co-chairman BOS
	Academicians	
10	Prof. Madhulika Kaushik	VC, Usha Martin University, Former Prof. IGNOU
11	Prof. Vinay K Nangia	IIT Roorkee
12	Prof. (Dr.) Mohd. Altaf Khan	Jamia Milia Islamia
13	Dr. T A S Vijayaraghavan	XLRI
14	Dr. V Vaishampayan	Former VC, Bundelkhand & Kanpur University
15	Prof. (Dr.) Ravi Shanker	IIFT
16	Dr. Vijay Kumar Gupta	IMT Ghaziabad
17	Prof. (Dr.) Madhukar Gupta	FORE School of Management
18	Dr. K.N. Subramanya	RV College of Engineering, Bangalore
19	Prof D.K. Banvet	Prof Emeritus Dr D K Banwet (IIT Delhi)
20	Dr Bharat Singh	Prince Institute of Innovative Technology
21	Dr. Ashish Saihjpal	UBS, Panjab University Regional Center
	Industries	
22	Mr. Kamal Bali	MD, Volvo Group
23	Dr. Kamakshi Raman	Executive Director IICM
	Govt. Reps	
24	**Ms. Prachi Pandey**	Jt. Secy. Ministry of Education, GOI Joint Secretary (Institutions & Training)
	International Bodies	
25	Mr. Shanker Lal	World Bank
26	Mr. Markku Henttinen	CEO, IFPSM
	IIMM and Other Reps	
27	Mr. Ashok Sharma	FNP, IIMM
28	Mr. O P Longia	FNP, IIMM
29	Mr. Surinder Kumar Sharma	FNP, IIMM
30	Mr. Bala Iyer	FNP, IIMM
31	Mr. V.K. Jain	FNP, IIMM

32	Dr. Manisha Agarwal	IIMM	
33	Mr. M S Shankarnaryanan	IIMM	
34	Mr. S.N.Panigrahi	IIMM	
35	Dr. S.Roychoudhary	IIMM	
36	Mr. T.G. Nandakumar	IIMM	
37	Mr. Ketan Ramanlal Patel	IIMM	
38	Dr. Goutam Sengupta	TIU	
39	Dr. Koshy George	IIMM	
40	Dr. Sandeep Tare	IIMM	

Organizational Chart and processes

Student Feedback Mechanism		
	Student feedback mechanism on institutional governance/faculty performance	Feedback form is available on IIMM website. Students can download and filled by students and can be sent to NHQ Education Wing or Director Education.
	Nature and Extent of involvement of Faculty and students in academic affairs /Improvements	Doubt clearing sessions are conducted before examinations at study centers by the academic councilors
	Mechanism /norms and procedure for democratic/Good governance	
	Grievance redressal mechanism for faculty, staff and students	We have grievance redressal committee to whom all the grievances are addressed by the student. Online support is given through the website to the students.
	Establishment of Anti Ragging Committee	Available on website

	Establishment of online grievance redressal Mechanism	Available on website
	Establishment of Grievance Redressal committee in the institution and appointment of OMBUDSMAN by the University/Institute	Available on website
	Establishment of Internal Complaint Committee(ICC)	Available on website
	Establishment of Committee for SC/ST	Available on website
	Internal Quality Assurance Cell	Available on website

6	Programmes	
	Name of the programmes approved by AICTE	Post Graduate Diploma in Materials Management, Post Graduate Diploma in Logistics & Supply Chain Management
	No of seats	400 seats for each course
	1st Year of Approval by council	2018 Started a fresh
	Cuf off marks/rank of admission during last three years	NA
	Fees	Total 87,900/- (for two years)
	Placement facilities	Available(as per recommendation of Industries)
	Campus placements in last three years	NA being distance education

7. Faculty Details

S. No	Faculty name	Programs	Course	Designation	Qualification
1	Dr Suresh kumar Sharma	Management	PGDMM/ PGDL& SCM	Professor of Practice	Ph.D
2	Dr. Bharti Trivedi	Management	PGDMM/ PGDL & SCM	Professor of Practice	Ph.D
3	Mr/ Alok Ranjan Sarkar	Management	PGDMM/ PGDL & SCM	Professor of Practice	B.Tech., PG Diploma in Management Studies - 40 years industry experience
4	Prof. Dr. C V. Joshi	Management	PGDMM/ PGDL & SCM	Professor	D.Litt, Ph.D, M Phil, MMS, MSC (IT), MSW,MA , ME, LLM,
5	Dr. Manisha Agarwal	Management	PGDMM/ PGDL & SCM	Professor	Ph.D
6	Dr. S Rajagopalan	Management	PGDMM/ PGDL & SCM	Professor	Ph.D., MBA, B.Tech
7	Mr. V K Jain	Management	PGDMM/ PGDL & SCM	Professor of Practice	BE, MBA with over 40 years of Experience
8	Mr. O P Longia	Management	PGDMM/ PGDL & SCM	Faculty	PG in Materials Management, BA
9	Dr . Rabi Narayan Padhi	Management	PGDMM/ PGDL & SCM	Faculty	Ph.D

10	Dr. Samar Roy choudhary	Management	PGDMM/ PGDL & SCM	Professor of Practice	Ph.D, MMS, PGDBM
11	Mr. K P Kotval	Management	PGDMM/ PGDL & SCM	Professor of Practice	B.Tech (IIT Bombay) over35 years of Experience
11	Dr. Nripendra Kumar	Management	PGDMM/ PGDL & SCM	Professor	Ph.D

8. Fee

	Details of Fees in Rupees	Total Rs. 87,900/- for PGDMM & PGDL &SCM respectively for entire course
	Time schedule for payment of fees for entire programme	Fees is accepted semester wise for Jan-June last date is Feb end and for July-Dec END
	Number of fee waivers offered	As prescribed by the competent authorities 25% fees is waived for physically handicapped candidates
	Number of scholarships offered by Institution, duration and amount	NA
	Estimated cost of Boarding and Lodging in Hostels	NA
	Any other fees pls specifiy	Certification fees Rs. 1000/-

9. Admission:

	Number of seats Sanctioned with the year of approval	PGDMM – 400 seats PGDL&SCM – 400 seats
	Number of students admitted under various categories each year in last three years	PGDMM PGDSCM&L 2019-20 231 176 2020-21 201 161 2021-22 293 191 2022-23 217 188 2023-24 162 80
	Number of applications received during last two years for admission under Management Quota and number admitted :	N/A being distance education

10. Admission Procedure

	Mention the admission test being followed, name and address of the Test Agency/State Admission Authorities and its URL (website	CAT of Institute is conducted at study centers in offline mode
	Number of seats allotted to different Test Qualified candidate separately (AIEEE/ CET (Stateconducted test/ University tests/ CMAT/ GPAT)/ Association conducted test etc.)	NA
	Calendar for admission against Management/vacant seats:	Twice in a year - Dec -Jan 2024 and July-August 2024
	Last date of Admissions	For Jan session 28th February, for July session

		- 30th August
	Last date for closing of admission	July - session - 30th August January session- 28th February
	Starting of the Academic session	July Session: 1st week of September, Jan session –1st week of March
	The waiting list shall be activated only on the expiry of date of main list	NA
	The policy of refund of the Fee, in case of withdrawal, shall be clearly notified	In case of withdrawal of admission, fees rcd less Rs. 1000/- is refunded as per AICTE norms

12. Criteria and Weight ages for Admission

Describe each criterion with its respective weightages i.e. Admission Test, marks in qualifying examination etc :	**50% marks in CAT is the eligibility for admission**
Mention the minimum Level of acceptance, if any :	NA
Mention the cut-off Levels of percentage and percentilescore of the candidates in the admission test for the last three years	**50% marks in CAT is the eligibility for admission**
Display marks scored in Test etc. and in aggregate for all candidates who were admitted	50-70%

13. List of Applicants
List of candidate whose applications have been received along with percentile/percentages core for each of the qualifying examination in separate categories for open seats. List of candidate who have applied along with percentage and percentile score for Management quota seats (merit wise)**NA**

14. Results of Admission under Management seats/Vacant seats: NA

15. Information of Infrastructure and Other Resources Available
• Number of Class Rooms and size of each
• Number of Tutorial rooms and size of each
• Number of Laboratories and size of each

NHQ :
Information of Infrastructure and Other Resources Available

(i)   Instructional Area -

S. No	Particulars	Available (Number and Area)
1	Number of Class Rooms and size of each	**3 Class rooms** **1 - 332 Sq Ft** **2 & 3 - 750 Sq. Ft. each**
2	Number of Tutorial rooms and size of each	**Same as above**
3	Number of Laboratories and size of each	**Not applicable**
4	Number of Drawing /conference Halls with capacity of each	**1 - 1224 Sq. Ft**

5	Computer center	1 - 120 Sq. ft
6	Central Examination Facility, Number of rooms and capacity of each	3 Rooms and 1 conference hall Total Seating capacity – 150 Students
7	Online examination facility (Number of Nodes, Internet bandwidth, etc.)	Internet bandwith 100mbps
8	Barrier Free Built Environment for disabled and elderly persons	Available
9	Occupancy Certificate	Available
10	Fire and Safety Certificate	Available
11	Hostel Facilities	Not available being distance education
10	Library	1 - 270 Sq. Ft.

ii. **Administrative Area**

S.No	Administrative details	Available (Number and Area)
1	Office of Principal/Director	1 - 120 Sq. Ft. 1 - 131 Sq. Ft
2	Board room	1 - 1224 Sq. Ft
3	Office all inclusive	1050 Sq. Ft
4	Faculty Room	1 - 120 Sq. Ft
5	Examination control office	1- 270 Sq. Ft.

Library:

Number of Library books/ Titles/ Journals available (Program-wise)- 841 in total for both courses
National Digital Library (NDL) subscription details – under process

Laboratory and Workshop: NA
List of Major Equipment/Facilities in each Laboratory/Workshop

Computing Facilities

Internet Bandwidth: 100 Mbps
Number and configuration of System 10
Total number of system connected by LAN 9
Total number of system connected by WAN

Major software packages available: Student Management Education software, Tally
Special purpose facilities available (Conduct of online Meetings/Webinars/Workshops, etc. :
Gmeet, Zoom etc
 Facilities for conduct of classes/courses in online mode (Theory & Practical) : available

Compliance of the National Academic Depository (NAD), applicable to PGDL&SCM, PGDMM

Institutions and University Departments

List of facilities available

Games and Sports Facilities	NA – ODL Program
Extra-Curricular Activities	NA – ODL Program
Soft Skill Development Facilities	NA – ODL Program

Teaching Learning Process

Curricula and syllabus for each of the Programmes as approved by the Institute	Available
Academic Calendar of the University	Available
Academic Time Table with the name of the Faculty members handling the Course	available
Teaching Load of each Faculty	Adequate being distance education
Internal Continuous Evaluation System and place	Centralised at National Headquarters , NaviMumbai

Title of the Course:	PGDMM
Curricula and Syllabi	Available
Laboratory facilities exclusive to the Post Graduate Course	NA
Title of the Course:	PGDL &SCM
Curricula and Syllabi	Available
Laboratory facilities exclusive to the Post Graduate Course	NA

Special Purpose

Software, all design tools in case :

Academic Calendar and framework:

16 Enrolment and placement details of students in the last 3years

Course	session										
	Jul-18	**Jan-19**	**Jul-19**	**Jan-20**	**Jul-20**	**Jan-21**	**Jul-21**	**Jan-22**	**Jul-22**	**Jan-23**	**Jul-23**
PGDMM	79	112	138	93	115	86	145	148	134	83	16 2
PGDL &SCM	41	88	102	92	86	75	95	96	115	73	80

17 List of Research Projects/ Consultancy Works

• Number of Projects carried out, funding agency, Grant received -NIL

• Publications (if any) out of research in last three years out of masters projects Yes, our monthly Material Management Review is given to every student member

• Industry Linkage– Seminars, Training programs, workshops are being organized for various Govt., Public and private Sector industries. Also, IIMM have members from various industries who share

their knowledge and expertise on Supply chain management and related areas
• MoUs with Industries (minimum3) –

18. LoA and subsequent EoA till the current Academic Year: available on website

19. Accounted audited statement for the last three years- Available

20. Best Practices adopted, if any – as evident from Covid 19 practices, Management institutes has undergone sea of changes specially in providing online education to students, so that their precious years of career can be saved from being lapsed and IIMM is no spare. As per AICTE guidelines, IIMM have adopted various measures to meet these challenges like providing online classes, conducting online examination etc.