



भारतीय सामग्री प्रबंधन संस्थान INDIAN INSTITUTE OF MATERIALS MANAGEMENT

(A Recognized Professional Body - ISTE (MHRD) Govt. of India)

NATIONAL HEADQUARTERS (Education Wing)

Plot No. 102 & 104, Sector-15, Institutional Area, CBD Belapur, Navi Mumbai-400614
Tel: 022-27571022 Fax: 022-27565741, Email: iimmedu@iimm.co.in, www.iimm.org

IIMM/EDU/Conv/20___/___

SUB: REGARDING ISSUE OF DIPLMA / GRADUATE DIPLOMA / PG DIPLOMA CERTIFICATE

Dear Student,

We are pleased to inform that you are eligible to receive Diploma. Students who have passed in all the subjects will have to pay requisite fees & fill up the Certification form and submit it to IIMM NHQ, Navi Mumbai.

FEES:

For Diploma/Graduate Diploma/PG Diploma Certificate: Rs.1000/- in favour of IIMM, NHQs, Mumbai

HOW TO SUBMIT A DIPLOMA CERTIFICATE FORM:-

Required document are:

- ❖ Cash payment or DD of Rs. 1000/-
- ❖ A Xerox copy of all Mark sheets(if available)

HOW TO PAY THE FEES:

- ❖ Students can pay their fees by DD or Cash or Electronic transfer. DD should be in favour of "IIMM NHQ Collection A/c".

HOW TO SUBMIT:

- ❖ Students can send their forms to IIMM- NHQ – Navi Mumbai only

HOW TO CONTACT US:

- ❖ Students can come personally or send their forms on the address mentioned below:

The Deputy Registrar,

IIMM - National Head Quarters
102 &104, Institutional Area, Sector 15, CBD Belapur,
Navi Mumbai: 400614.
Ph: 022-27571022

HOW TO COLLECT CERTIFICATE:

- ❖ Students can collect the certificate during the Convocation Ceremony if being held by their respective branch of IIMM (exact dates will be communicated to all the students)
- ❖ Alternatively, the Certificate would be sent to them at their risk by Registered Post or Courier Service to their address.

Date_____

Place_____

Dy. Registrar

FOR OFFICE USE ONLY		
Received Rs.	Receipt No:	Dated:
Remarks if any:		



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APPLICATION FOR ORIGINAL CERTIFICATE

To,

The Deputy Registrar,
IIMM - National Head Quarters
102 & 104, Institutional Area, Sector 15, CBD Belapur,
Navi Mumbai: 400614.
Ph: 022-27571022



(To be filed in **BLOCK LETTERS** only)

Surname : _____

First Name : _____

Middle Name : _____

Mother Name : _____

Residential Address : _____

Mobile No. : _____ Email: _____

I will collect my Degree: **In Person** **In Absentia**

In this connection, I am giving following details. (BLOCK LETTER)						
1	Full Name of student at the time of Examination					
2	Name of the Examination					
3	Month & Year of Examination					
4	Roll No.					
5	Examination Centre					
6	Membership No.					
7	Certification Fees Paid	DD No.	DD Date	NEFT		
DD/ Online Payment: Account Name: IIMM NHQ Collection A/c. Account No.: 015101027881 ICICI Bank – IFSC Code: ICIC0000151 Branch: Vashi, Navi Mumbai						
8	Whether all membership dues Cleared?		YES		NO	

N.B: Membership is Mandatory for all students. Please make sure that you have cleared membership dues before applying for certificate.

For details of membership contact: 022-27565592